

**Women's Auxiliary
Financial Reporting Process**

RETURN TO: Mrs. Alice B. Smith, Treasurer, 15044 Ryland Chapel Rd., Rixeyville, VA 22737

Instructions: This sheet must be used when submitting monies from individuals or churches to the WBRBA Women's Auxiliary.

Your Name: _____

Mailing Address: _____ Zip _____

Phone Number: (____) _____ Email: _____

Your Church Name: _____ County _____

***Place an 'X' mark by the type of event for the funds being reported. Submit the form with checks, money orders, etc. You may report more than one item on each form. Be sure the total amount is attached/enclosed as shown.

Mark – "X"	Item Name or Type	# of Items	Subtotal
	Black History Tickets		
	Prayer Luncheon Tickets		
	Solidarity (\$35/year)		
	Society Representation fee (\$25/year)		
	Membership (\$5/member/year) (see back to record names)		
	Scholarship allocation/donation		
	Foreign Missions allocation/donation		
	November Planning Meeting Attendees (see back to record names)		
	Other:		
	Other:		

Your Signature _____

Date _____

**Total Amount
Reporting >>>>**

\$ _____

Membership List or Attendees List (as needed). Attach an additional sheet as needed. See below for mailing address.

1. _____ President, phone # _____

2. _____ Vice President

3. _____ Recording Secretary

4. _____ Corresponding Secretary

5. _____ Treasurer

6. _____ Chaplain

7. _____ (list other officers as needed)

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____

16. _____

17. _____

18. _____

19. _____

20. _____

Mail to: **Mrs. Alice B. Smith, Treasurer, WBRBA Women's Auxiliary**
c/o 15044 Ryland Chapel Rd., Rixeyville, VA 22737

Phone: **540.825.3146**